

ENROLMENT IN THE INSTITUTE

- 1) The following enrolment form must be completed and sent to:

**Istituto Michelangelo
The Registrar
via Ghibellina 88
50122 Firenze, Italia**

fax number: + 39 055 240997

- 2) *The Institute does not require an enrolment fee.*
The student must send a deposit of euro 180,00 as partial payment for the course by one of the following:
- International money order
 - International bank cheque
 - Bank transfer, without charges for the beneficiary, in the name of:

**Istituto Michelangelo - account № 2888
IBAN IT25 N010 0502 9700 0000 0002 888
Banca Nazionale del Lavoro, Agenzia 4
via Giuseppe Verdi 18
50122 Firenze, Italia
Swift Code: BNLI ITRR**

- Credit Card

As soon as the application form has been received and processed, a written confirmation will be sent to the enrolled student.

General Conditions

- 1 The Institute declines any responsibility for injuries sustained by students or damage to their property, either within the school premises or during outside activities organised by the Institute.
- 2 In case the student is not able to attend the course, the Secretary must be informed at least 15 days before the starting date by fax, e-mail, letter or in person.
In this case the advance payment of 180,00 euros will be fully refunded.
If the course cancellation is communicated later than 15 days before the planned starting date, the deposit of 180,00 euros will not be refunded, but it can be used again by the student for a new enrolment (to be done within 24 months).
- 3 Students will not receive any reimbursement in case of intermittent or discontinued attendance of the course. Particularly serious cases will be examined by the Direction.
- 4 Students can freely change the starting and finishing dates of their course and their period of frequency. They must however inform the Secretary about these changes before the starting date of their course.
- 5 If the course is longer than 4 weeks, the payment for course and accommodation can be made in blocks of 4 weeks, always within the first week of each 4-week-block.

ENROLMENT FORM (2 pages)

First name Last name

Age m f Profession

Address:

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phone fax Email

knowledge of the Italian Language

none elementary average good excellent

Italian language course for weeks
 Standard starting date
 Intensiv
 Superintensiv
 Specializatio
 Programs Senior 50+

Professional Course for weeks
 Italian for Business starting date
 Italian for Tourism
 Italian for Hotels
 Italian for ealth care

One-to-one course for weeks
 Option 8 starting date
 Option 6plus
 Option 6
 Option 4

Italian culture courses for weeks
 Art History starting date
 Italian Literature
 Italy Today
 Italian for Business
 Italian for Toursim
 Italian Cooking

Art courses Standard Accademic for weeks
 Painting and Drawing starting date
 Sculpture and Ceramic
 Photography
 Digital Photography
 Painting with ancient tecniques
 Painting with contemporary tecniques
 Mosaic
 Mural painting. Fresco
 Fashion Design

Special Offer № for weeks
starting date

ACCOMMODATION IN FLORENCE

First name Last name

- In a family**
 - in single room with breakfast
 - in single room with half pension
 - in double room with breakfast
 - in double room with half pension

- In an apartment with other students**
 - in single room
 - in double room

- In a “studio” - private apartment**
 - for 1 person
 - for 2 persons

- In a Hotel**
 - single room with breakfast

N.B.:
Accommodations are available from the afternoon of the day before classes start until noon of the day after classes end.
For other dates, please submit your request in the “Remarks”

Payment of the deposit of euro 180,00 (as partial payment of the course):

- bank transfer
- International money order, personal cheque
- Credit Card Visa MasterCard American Express
- Card No Expiration
- Card holder

Remarks:
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Signature Date

